

EL CENTRO DE AMISTAD (ECDA)

Job Description



Division/Department	To Be Discussed
Location	San Fernando
Job Title	Clinical Therapist (Bi-lingual)
Reports to	Clinical Supervisor

Level/Grade	Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Contractor <input type="checkbox"/> Part-time <input type="checkbox"/> Intern	Hours <u>40+</u> / week <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
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GENERAL DESCRIPTION

Seeking a clinically sound, creative, flexible, motivated, and team-oriented Bi-lingual (Spanish/English) Clinical Therapist to provide therapeutic services to clients. The position requires providing individual, family and group therapy/counseling and other clinical services within the office and in field settings. Must have excellent client rapport, time management, computer, written and oral communication, and documentation/record keeping skills. Must be able to handle a large workload, work cohesively with other team members, adhere to deadlines and quality assurance reviews, and to follow the procedures and protocols of the Agency and Contractual Requirements. Attendance at Agency meetings and supervision are required.

WORK EXPERIENCE & JOB REQUIREMENTS

- Bilingual (English/Spanish) preferred.
- One year or more of mental health experience, working with child and family clients preferred.
- Must be able to conduct therapy/counseling sessions in the field (client's school, home, etc.) and in an office setting.
- Must manage time and cases effectively and turn in paperwork by deadlines and/or according to Supervisor's directives.
- Candidates must be culturally competent and sensitive.
- One year or more of experience with the Department of Mental Health's (DMH) paperwork and standards is preferred.
- This position is required to learn and comply with Agency & contractual requirements, procedures and ethical standards, HIPAA laws and guidelines, and the Professional Code of Ethics of the BBSE of the State of California.
- Must be able to collaborate with Agency staff, other organizations or contacts; attend regular meetings and to present to public.
- Candidates must be computer literate and have excellent verbal and written clinical skills.
- Must have current California driver's license and access to automobile with liability insurance.
- Must be able to pass the HIPAA, Department of Justice (DOJ) and TB clearance prior to job employment.

LICENSURE REQUIREMENTS

- Registered, Licensed Waivered Marriage & Family Therapy Associate or MFT Trainee with current Graduate School Paperwork/Contract

COMMENTS

Candidates must be able to work effectively with their team and Manager, demonstrate adaptability, and have the ability to accomplish program goals and objectives. Candidates should demonstrate empathy, courtesy, interest, and a willingness to adhere to safety rules, as well as computer, email, Internet and dress code policies. Must have valid California driver's license and use of personal vehicle that has liability car insurance.

The benefits of joining the ECDA team include health insurance, vision, dental, long term disability, AD&D, life insurance, vacation, sick leave, paid holidays, jury duty, bereavement, and 401K matching.

El Centro de Amistad provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, El Centro de Amistad complies with applicable state and local laws governing nondiscrimination in employment at every company location. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

Email resumes to Angie Sanchez, angie.s@ecda.org